

Rates Effective July 1, 2009-June 30th, 2010

Information & Online Ordering  
[www.commonwealthexpo.com](http://www.commonwealthexpo.com)



**Electrical Order Form Mail or Fax to:**  
**Commonwealth Electric Company Exposition Service Division**  
 100 North 3rd St. Phoenix, AZ 85004  
**PH: (602)253.5881 Fax: (602)253.5530**  
 Email Address: [expo@commonwealthelectric.com](mailto:expo@commonwealthelectric.com)



**Phoenix Convention Center**

Event: <b>2010 WOCN/WCET Joint Conference</b>				Dates: <b>June 10-16, 2010</b>	
				Event #: <b>477803</b>	
For Discount Payment Price we must receive your order and payment prior to this				<b>5/28/2010</b>	
<b>DEADLINE DISCOUNT DATE OF:</b>					
Company Name:			Booth #		
<b>STANDARD ELECTRICAL DROPS</b>					
Quantity	Description	Discount	Regular	Amount	
<b>Standard Outlet 120V A.C. 60 Cycle</b>					
	500 Watts	\$90.00	\$113.00		
	1000 Watts	\$117.00	\$146.00		
	2000 Watts	\$154.00	\$193.00		
<b>Single Phase 208V A.C. 60 Cycle Requires MINIMUM (1) hr Labor</b>					
	10 Amp	\$209.00	\$261.00		
	20 Amp	\$247.00	\$309.00		
	30 Amp	\$307.00	\$384.00		
	50 Amp	\$362.00	\$453.00		
	60 Amp	\$474.00	\$593.00		
	100 Amp	\$788.00	\$985.00		
<b>Three Phase 208V A.C. 60 Cycle Requires MINIMUM (1) hr Labor</b>					
	10 Amp	\$236.00	\$295.00		
	20 Amp	\$339.00	\$424.00		
	30 Amp	\$387.00	\$484.00		
	50 Amp	\$565.00	\$706.00		
	60 Amp	\$656.00	\$820.00		
	100 Amp	\$1,380.00	\$1,725.00		
<b>Rental Items</b>					
	Extension Cord 15'	\$26.00			
	Extension Cord 25'	\$28.00			
	5-way power strip	\$24.00			
	3-way adaptor	\$21.00			
<b>Labor</b>					
	ST (M-F 8am-4:30pm)	\$84.00			
	OT (M-F 4:30pm-12am & Sat 8am-12 am)	\$126.00			
	DT (M-F 12Am-8am & all Sundays/Holidays)	\$168.00			
<b>**By signing the order form, I have read and agree to all of Commonwealth Electric Company's Conditions and Regulations.**</b>			<b>Total Order</b>		
			<b>8.3% Sales Tax</b>		
			<b>Labor Amount</b>		
			<b>Total Due</b>		
Date and Time Requested:			/ / am/pm		
Onsite Contact Name:					
Onsite Contact Cell #					
Company Name			Phone		Fax
Address			X		
			City	State	Zip
Email Address			Onsite Contact:		
Signature			Print Name		
Paid by: CK AX MC VS		CC #		Exp Date:	
Cardholder Signature			Print Name		

**If you require services not listed on this form please call for a quote.**

**Lighting, Water and/or Air:**  
 Please call for Order Form

**24 Hour Services:**  
 Rates are DOUBLE the Outlet Rate  
 Check if required.

**Overhead Power:**  
 Rates are Time and Material, please call for quote.

**208V and 480V Services:**  
 There is a MINIMUM labor charge of (1) hr. for installation/removal of all 208V service. There is a MINIMUM labor charge of (2) hrs. for installation/removal of all 480V service.

**ELECTRICAL LABOR:**  
 Outlets requested to be placed anywhere other than the back of the booth will require a layout and a MINIMUM of (1) hour labor. Please call for quotes on labor if your booth is located outside.

Okay to Proceed (layout with **scaled orientation** attached)  
 Order will be installed prior to exhibitor move-in.

Exhibitor Supervision Requested-Requires a **MINIMUM** of 1 Hr of Labor. Please indicate the following



## Commonwealth Electric Customer Information Phoenix Convention Center



### Payment Policy:

**Payment in Full** is required on all outlets when order is placed. PURCHASE ORDERS are not considered payment. There will be an additional \$25.00 service charge on all returned checks.

**Tax:** All amounts, except labor, are subject to a combined Arizona State and City sales tax. If you are tax exempt in the STATE OF ARIZONA, please attach SALES TAX EXEMPTION CERTIFICATE to your order.

**Discount Rates:** available on orders **and** payments received ten (10) business days prior to show move-in. See the order form for exact date.

**Regular Rates:** are applied to all orders received AFTER the DEADLINE for DISCOUNT date and orders received on the show floor.

**International:** payment must be in US Dollars, money order, or credit cards.

**Receipts and Confirmations:** are available upon REQUEST.

**Claims:** will not be considered unless filed in writing by exhibitor prior to close of show.

**Credit:** will not be given for outlets or equipment once they have been installed, regardless of usage.

**Unpaid Balances:** all balances must be paid prior to show open and any unpaid balances are subject to 1 ½ % thereafter.

**Contract Agreement:** Lessor will not be responsible for strikes accidents, fires, an Act of God, or delays beyond control. If by any reason of any default on the part of the lessee, hereunder, it becomes necessary to engage an attorney, the lessee agrees to pay all costs, expenses, and the attorney's fees expanded or incurred by lessor in connection therewith. Payment or receipt of this contract constitutes acknowledgment that exhibitor has read and agrees to all conditions and regulations as stated on this contract.

### Outlets & Equipment:

Each outlet ordered is ONE SINGLE plug-in

Outlets will be located on the floor at the back of the booth or in the most convenient location for CECM. Exceptions include orders submitted with layouts-see layout section.

Outlets are provided at an ADDITIONAL charge and are not part of the booth package unless otherwise indicated on our CECM form.

Outlets are to be ordered separately by each exhibitor and may not be shared with other exhibitors.

Building utility outlets are not a part of the booth space and are not to be used by exhibitors unless specified otherwise.

**Property:** All materials and equipment furnished by CECM for this service order, shall remain the property of CECM and be removed only by CECM at the close of show. At the close of show, please leave all Commonwealth equipment in your booth to be collected.

**Special:** Exhibitors are responsible for supplying converters-220V to 120/110V-for international equipment. Exhibitors are responsible for GFI, if GFI is required. CECM can provide converters from 220V to 120/110V or GFI's at an additional charge.

### Labor:

**Requirements:** You need to add a minimum of one hour labor to your order if...

You order 208V service or higher. A minimum of one hour of labor is required for EACH 208V connection. Please note your connector for each 208V service on the order form. See the Service Desk to request connect and disconnect.

Request your outlet anywhere but the back of the booth or send a layout for the location of your outlet.

Request exhibitor supervision for the placement of your electrical outlet.

Order an electrical outlet over 20amps 120V.

Request power to be dropped from the ceiling or located overhead.

Request eight (8) or more electrical outlets.

### Installation:

CECM will not be responsible for any cutting or altering of any floor covering in order to bring power to a booth in a specific location.

See the Commonwealth Service desk for on-site assistance during exhibitor move-in to schedule 208V connect/disconnect.

**Usage:** Usually but can vary:

Up to 500 Watts:	TV, VCR, Radio, Expo Reader
Up to 2000 Watts:	Vacuum, hair dryers, heat lamps

Indicate BOOTH ORIENTATION on your layout.

Wattage/ampage is usually marked on the back or bottom of appliance or machine.

Total light bulb wattage to determine usage.

### Conditions and Regulations:

All equipment, regardless of source of power, must comply with all federal, state and city safety codes.

All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.

All exhibitors' cords must be of the 3-wire grounded type. Use of open clip sockets, latex or lamp cord wire is prohibited. All exposed, non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded. All motors over 3HP must have magnetic starters and disconnecting switch furnished by the exhibitor.

Commonwealth Electric Company is not responsible for voltage fluctuations or power failure because of temporary conditions.